



I don't have  
my Bachelor's  
Degree. Can I  
substitute  
teach?

YES!!!!

## How to Become a Substitute in CVUSD

### Becoming a substitute.

An **Emergency Substitute Teaching Permit** can be issued based in a set of specific requirements. If you are in your final year of your degree program, you may qualify!



Castro Valley Unified School District  
4400 Alma Avenue  
Castro Valley, CA 94546

### Do I meet the qualifications?

To be issued an **Emergency Substitute Teaching Permit**, you must have:

- **90 semester or 135 Quarter Units** of completed coursework from a regionally-accredited California college or university
- **Meet the Basic Skills Requirement** (one of the following):
  - CBEST
  - CSET – Multiple. Sub.
  - CSU – EAP (California State University – Early Assessment Program)
  - CSU Placement Exam (EPT & ELM)
  - College Board SAT
  - ACT
  - Advanced Placement (AP) Exams

### I qualify! How do I apply?

To apply, visit:

<http://tinyurl.com/cvUSD-jobs>  
and fill out the substitute teacher application. We will be in touch with you after that!



### I still have questions. Who can help?

You can check the CTC website:  
<http://www.ctc.ca.gov/credentials/lets/aflets/cl667.pdf> for more details, or call the Castro Valley Unified School District HR Office:

510-537-3000